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3700 4<sup>th</sup> St. SW  
Mason City, IA 50401-1590  
www.northiowafair.org  
E-mail: info@northiowafair.org  
Office Phone: 641-423-3811

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Office Fax: 641-423-4078  
Arena: 641-424-3547  
Bingo: 641-422-1274  
Speedway: 641-424-6515  
Tennis: 641-424-1941

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## NORTH IOWA FAIR FLEA MARKET INFORMATION SHEET

This information sheet was made to help you prepare for sales at the North Iowa Fair Facilities. Please keep it and refer to it for important facts regarding all aspects of the sale. If something needs clarification, please call or write. We are also happy to accept suggestions for improvements.

**SET-UP TIME:** Flea Market: Friday- noon-8:00 p.m.; Saturday- 7:00 a.m.-9:00 a.m. NO SET UP BEFORE FRIDAY. SHOWS WILL BE "NON SMOKING."

**SHOW HOURS:** Friday- 4:00 p.m.-8:00 p.m.; Saturday- 9:00 a.m.-6:00 p.m.; Sunday- 9:00 a.m.-4:00 p.m. **No early departures.**

**SPACE ACCOMMODATIONS:** You are renting space indoors, without a table, for the weekend. You may bring your own tables or you may rent ours for an additional fee. Please check reservation form. Space size is 8' x 10'. Some spaces have a back wall others do not. Walls must be covered with your own material on which to hang items. Outdoor space is also available. Weekend fee is charged for all set-ups. We do not rent tables for outdoor use.

**TABLES:** Provide your own table covers. 8' x 30" tables are available @ \$5.00 each per show.

**TAXES:** It is your responsibility to charge, collect and pay the taxes on merchandise. If you wish to include the tax in the price of your item, you must have a sign stating that tax is included to conform to Iowa State Law. You may be asked at anytime to show your Iowa Retail Sales Tax Permit or Number. Temporary permits are available from the Iowa Department of Revenue & Finance, or at the show.

**CLEAN UP:** All exhibitors are required to leave spaces neat and free of trash and debris. Please dispose of all trash in the proper containers. Lessee is responsible for the removal of all cardboard boxes.

**RESERVATIONS:** Reservations can be made by sending signed registration agreement **and payment** to North Iowa Fair, 3700 4<sup>th</sup> St SW, Mason City, IA 50401-1590. **Full space rental required as deposit.**

**RESERVATIONS ARE HELD UNTIL 9:00 a.m. SATURDAY ONLY.**

**REFUNDS AND CANCELLATION:** There are no refunds. If you are unable to attend the sale, please notify us so we can fill all spaces. Your call or note to cancel will allow your deposit to be held for 60 days and will be applied to a future sale within that time at this location.

**SECURITY:** We will lock the building at the end of show hours. We suggest that you remove all valuables and money at the close of business and cover your wares with opaque sheeting. You may choose to carry your own insurance for protection against loss and breakage.

**PARKING:** After items are unloaded for sale, please park across the street east of the building to leave prime parking for customers.

**ADDITIONAL INFORMATION:** If you have any questions or suggestions, please call or write: Flea Market, North Iowa Fair Association, 3700 4<sup>th</sup> St. SW, Mason City, IA 50401-1590. Do not hesitate to contact us. We desire a sale with lots of vendors and a good variety of wares. We want you to enjoy your time spent in Mason City at the North Iowa Fair Facility.